



Articles of Incorporation & Bylaws

of the
TWELFTH PRECINCT PISTOL CLUB, INC.
of the
DISTRICT OF COLUMBIA
& the
TWELFTH PRECINCT ARCHERS
&
RANGE RULES



Organized November 15, 1937

Revised November 15, 1984

Revised October 3, 1990

Revised June 1995

Revised July 2006

February 2009 (interim)

July 2010 (interim)

April 2011 (interim)

September 2012

October 2013 Last Update

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Past Presidents

1937 - 1938	Lt. Marshall R. Gore
1938 - 1940	Pvt. Charles H. Miller
1940 - 1941	Sgt. James M. Larkins
1941 - 1942	Sgt. Karl G. McCormick
1942 - 1948	Sgt. Henry H. Heflin
1948 - 1949	Pvt. James G. Beach
1949 - 1951	Capt. Harry M. Dengler
1951 - 1952	Cpl. William J. Couperthwaite
1952 - 1953	Pvt. Aloysius M. Gulelig
1953 - 1954	Hugh G. Hardesty, Sr.
1954 - 1958	Pvt. Aloysius M. Gulelig
1959 - 1960	Roy Marshall
1960 - 1961	Pvt. Aloysius M. Gulelig
1961 - 1968	John C. Hall
1968 - 1971	Robert L. Clay
1971 - 1974	Richard B. McMahill
1974 - 1980	Dusty Rhodes
1980 - 1983	Clark Wardrip
1983 - 1986	Jacob Segaloff
1986 - 1989	Paul H. Inskeep
1990 - 1993	Robert Bradshaw
1993 - 1997	Christopher Kennedy
1997 - 2002	Frank Christian
2002 - 2005	Richard R. Roberts
2005 - 2007	David S. Young
2007 - 2008	R. Gordon Kelly
2008 - 2009	James Conk
2009 - 2011	Robert W. Weaver
2011 - Present	Pat Di Mauro

Articles of Incorporation

1st: The name by which the corporation shall be known in law shall be, the TWELFTH PRECINCT PISTOL CLUB, INC.

2nd: The duration of its existence shall be perpetual.

3rd: (1) The particular business and objectives of said corporation shall be to encourage organized firearms shooting among citizens of the United States, with a view toward better knowledge on the part of such citizens of the safe handling and proper care of firearms, and to improve their marksmanship, and to develop Olympic competitors.

(2) To provide for the mutual improvement of its members by encouraging and stimulating an interest in outdoor sports, including but not limited to firearms shooting, and by encouraging among the members closer personal acquaintance and a friendly spirit of mutual cooperation, and to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play, and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

(3) To purchase, lease, hold, sell, develop, mortgage, convey, or otherwise acquire or dispose of real and personal property necessary or proper to carry out the purposes of this corporation in such states or communities as the Trustees may in their discretion deem wise, and to erect and maintain social club houses, shooting ranges, facilities for outdoor sports, and other appropriate buildings and adjuncts for the use and enjoyment of all members of the Club upon and under such terms and conditions and subject to such rules, regulations, and restrictions as may from time to time be determined.

(4) To invest and reinvest surplus funds in such securities or properties as the Trustees may from time to time determine.

(5) To do all and everything necessary, suitable, or proper for the accomplishment of any of the purposes, the attainment of any of the objectives, and the furtherance of any of the powers hereinbefore set forth, either alone or in connection with other corporations, firms, or individuals, and either as principals or agents, and to do every other act or acts, thing or things, incidental or appurtenant to or growing out of or connecting with the aforesaid objectives, purpose, or powers or any of them.

4th: The management of the affairs of the corporation shall be invested in a board of six Trustees in accordance with the Bylaws of the corporation.

Bylaws

ARTICLE I – NAME AND TITLE

This organization shall be known as the TWELFTH PRECINCT PISTOL CLUB, INC., of the District of Columbia. The archery group within the Club shall be known as the TWELFTH PRECINCT ARCHERS.

ARTICLE II – OBJECTIVES & DURATION

SECTION 1. OBJECTIVES.

The particular objectives of this organization shall be to

- a.** encourage organized firearms shooting and archery among citizens of the United States, with a view toward a better knowledge on the part of such citizens of the safe and proper handling and care of firearms and archery equipment,
- b.** to improve their marksmanship,
- c.** develop Olympic competitors,
- d.** to provide for the mutual improvement of its members by encouraging and stimulating an interest in outdoor sports, including but not limited to firearms shooting and archery, and by encouraging among the members closer personal acquaintance and a friendly spirit of mutual cooperation, &
- e.** to promote the development of those characteristics of honesty, good fellowship, self-discipline, team play, and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism.

SECTION 2. DURATION.

- a.** The duration of its existence is perpetual.
- b.** There shall be no shares of stock and no dividends.
- c.** In the event of dissolution, assets shall be distributed, pursuant to Title 20, Section 1048, District of Columbia Code, essentially as follows:
 - (1)** Pay all debts. **(2)** Return any borrowed property to lender.
 - (3)** Transfer the remainder to one or more domestic or foreign corporations or organizations engaged in activities substantially similar to those of the TWELFTH PRECINCT PISTOL CLUB, INC.

ARTICLE III – MEMBERSHIP

SECTION 1. MEMBERSHIP CLASSES.

*There shall be ~~five~~four classes of membership: Voting, Associate, ~~Family~~, Honorary and Life.*¹

SECTION 2. VOTING MEMBERSHIP.

- a.** Voting Members shall be citizens of the United States, eighteen years old or older.
- b.** There shall be no limit on the number of Voting Members.

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¹ These Bylaws have no provision for additional Life Membership. As of the effective date of these Bylaws there is one Life Member, Henry H. Heflin.

c. The Voting Membership shall consist of all members in good standing that have become Voting Members according to Article III, Sections 2.e. and 4.

d. Voting Members are privileged to vote on club business, vote in club elections, hold office, and hunt on club property (upon meeting other hunting requirements as determined by the Board of Trustees).

e. To obtain voting membership, an associate member must attend at least three work parties (or their equivalent) within the club fiscal year, and must be approved for voting membership in accordance with Section 3.b.

f. Voting membership will be maintained by continuing to meet these minimum requirements in the 12 months before the beginning of each club year. Any Voting Member who does not meet these requirements will revert to associate member status. Any member wishing to acquire or maintain voting member status and who feels they are unable to fulfill these minimum requirements may petition the board in writing for exemption. The Board may approve or deny the exemption or suggest alternatives to the requirements.

g. Voting Members may vote in absentia on proposed By-law changes and election of officers and for election of members for the Board of Trustees under the following conditions:

(1) The Voting Member shall submit his/her vote in writing to the President or Presiding Officer prior to the start of the meeting on the date of the vote. (2) The written form must be signed and dated by the member casting his or her vote. (3) No proxy vote shall be allowed.

SECTION 3. ASSOCIATE MEMBERSHIP.

a. Associate membership shall be for a one-year period from the time of entry into the Club. The privileges of the Associate members are the same as those of the voting members except that they cannot vote, hold any office in the Club, or hunt on club property.

b. At the expiration of one year of membership, an Associate member may be recommended for voting membership by a voting member. The recommendation will be published in the MARKSMAN and voted on at the next meeting following such publication. A majority of the Voting Members present and voting shall be necessary to elect the candidate to voting status.

SECTION 4. FAMILY MEMBERSHIP.

~~a. A family membership shall have only one vote, that of the principal member, if the principal member is a voting member in accordance with Section 2.e.~~

~~b. Children in a family membership that have been a family member for one year continuously are eligible to become voting members (1) upon reaching age 18, and (2) upon payment of club dues.~~

~~If children of family memberships do not meet the requirements of paragraph b., they may become associate members through the club membership process of Section 8.~~

SECTION 45. LIFETIME AND HONORARY MEMBERSHIP.

- a. Lifetime membership may be requested by any voting Member (1) After 20 years of consecutive membership (2) Who has been a voting member for at least 10 consecutive years. (3) Must be 68 years or older.
- b. The request must be approved and voted on by the Board of Trustees.
- c. The approved lifetime member shall not have to pay dues, they will retain their voting rights on club issues and ~~receive a copy of~~ have access online or by mail (if requested) to the Marksman monthly.
- d. Honorary Membership (1) Honorary membership may be requested by any member. (2) Who has been ordered to active military duty. (3) Who will be absent from the State of Maryland for more then one year due to employment commitments.
- e. Honorary Membership request must be approved and vote on by the Board of Trustees.
- f. The approved honorary member will not have to pay dues, will receive a copy of the Marksman if requested. Should an honorary member wish to become an associate member they shall have to pay the annual club dues, the initiation fees shall be waived.
- g. The Board of Trustees may grant honorary membership to anyone the Board approves due to special circumstances.

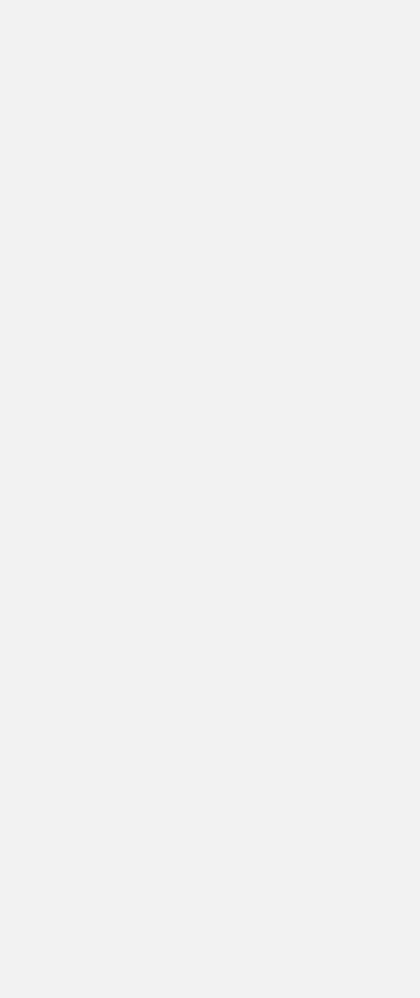
SECTION 56. MEMBERSHIP STATUS.

The membership status of all club members shall be kept current.

SECTION 76. APPLICATION FOR MEMBERSHIP.

- a. Applicants for membership must submit their application online at- to the <https://www.twelfthprecinct.org/Secretary-in-writing-on-an-application-form-prescribed-by-the-Board-of-Trustees>. Their applications must bear written recommendations of must pay initiation fees and annual dues prescribed in Article IV. Also, the applicant must be sponsored by a member in good standing and must be accompanied by the initiation fee and present at the first reading annual dues prescribed in Article IV.
- b. Upon receipt, each application shall be read to the membership and then immediately referred to the Membership Committee for investigation, and report to the membership at the next regular meeting. The name of each applicant shall be publicized promptly in the MARKSMAN before the vote on admission to membership.
- c. The Secretary shall receive the report and recommendation of the Membership Committee within 30 days and shall advise the membership of that recommendation.
- d. At the next regular meeting, the application will be given a second reading and moved for admission into the Club, provided the applicant has been present at either the first or second reading of his or her application and has paid all fees. If the majority of Voting Members present and voting approve the move, the applicant shall be admitted to the Club as an associate member. If an applicant is rejected, he or she may not apply for membership again for one year after the date of rejection.
- e. If the Membership Committee fails to act on an application within

sixty days, the membership will be so advised and the failure of that committee will not delay approval or rejection of the applicant by the Voting Members present at the meeting.



SECTION 8. GUEST CARDS.

~~Annual guest cards may be issued with the approval of the Voting Members present and voting at a meeting.~~

ARTICLE IV – DUES AND ASSESSMENTS

SECTION 1. FEES AND DUES.

~~a.~~ Initiation fees and dues for voting ~~and~~ associate ~~and family~~ memberships shall be determined by the Board of Trustees.

~~a-b.~~ Dues for all memberships shall be due by April 30th of every year.

~~b-c.~~ Anyone joining the Club ~~after October 31st~~ between January and March satisfies dues until the next calendar year. ~~Anyone joining the club between April and December satisfies dues until the next calendar year, will pay half the amount of the annual dues.~~

~~e-d.~~ Elected officials will be exempt from paying dues during their term of office. If office is vacated before October 31st, then ~~one-half/full-~~ of the yearly dues are payable.

SECTION 2. CLUB FISCAL YEAR.

The fiscal year shall begin on May 1st each year and end on April 30th of the following year.

ARTICLE V – PENALTIES

SECTION 1. SUSPENSION AND EXPULSION.

a. A member ~~or holder of a guest card~~, whose conduct is detrimental to the Club, may be suspended for infraction of the range rules by any official of the Club and may be expelled from the Club by majority vote of the Voting Members present and voting at a special meeting called for this purpose or at the next regular meeting.

b. During the meeting at which this subject is addressed, the persons involved shall have the opportunity to attend and present any evidence in their own behalf. Voting shall be by secret ballot.

c. A former member or holder of a guest card who has been expelled from the Club may not enter the Club's property at any time, and no member shall allow any expelled former member or holder of a guest card onto the Club's property.

SECTION 2. CANCELLATION OF MEMBERSHIP.

a. Members who have not paid their dues by May 15th of the year due will be notified of their delinquency by the Secretary, by first-class mail or e-mail.

b. Any person's membership shall be cancelled if his or her dues are not paid by the date of the July monthly meeting.

ARTICLE VI – OFFICERS AND BOARD

SECTION 1. CLUB OFFICIALS.

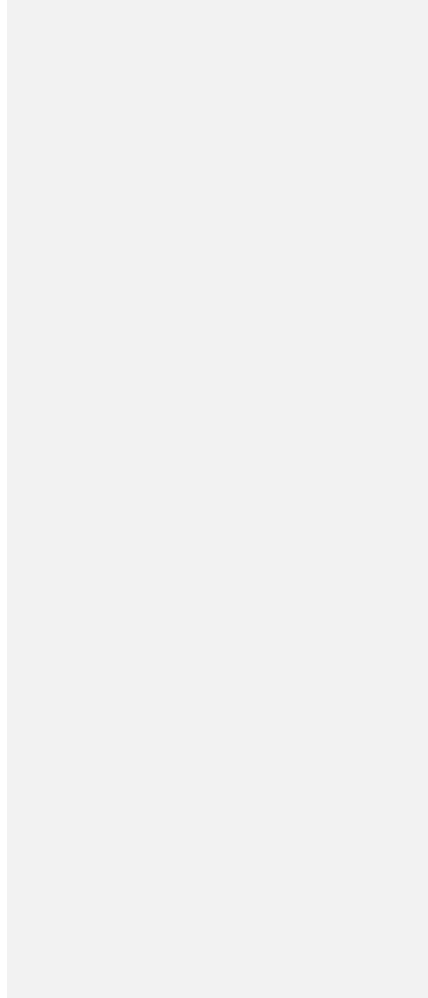
All Club officials must be Voting Members of the Club and must be

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members in good standing of the National Rifle Association, United States Conceal Carry Association or National Field Archery Association.

SECTION 2. OFFICERS.

The officers of this Club shall consist of a President, Vice-President, Secretary, and Treasurer, who shall be elected to serve for a period of one year or until a suitable replacement can be found.



a. An Officer elected to fill a vacancy that occurs outside of the Club's normal election cycle shall serve out the remainder of the term of the position vacated or until a suitable replacement can be found.

SECTION 3. BOARD OF TRUSTEES.

- a. The Club shall have a Board of Trustees consisting of six members.
- b. Two members shall be elected to the Board each year to serve a three year term, or until a suitable replacement can be found, except whenever a vacancy occurs during a term of office, then: (i) the Trustee shall be elected to serve out the remainder of the term of the position vacated or until a suitable replacement can be found.
- c. The Trustees shall have the power and duties conferred under Chapter VI, Title 29 of the Code of the District of Columbia, in addition to but not limited by the provisions of ARTICLE VIII of these Bylaws.
- d. Upon being elected, the President shall automatically become the seventh member of the Board of Trustees.
- e. One member of the Board of Trustees shall be a member of the TWELFTH PRECINCT ARCHERS.

ARTICLE VII – ELECTION OF OFFICERS

SECTION 1. NOMINATION.

Nomination of Club officers shall be made at the first meeting in March every year.

SECTION 2. ELECTION.

- a. The election of officers for the ensuing term shall be held at the first regular meeting in April, following nominations.
- b. Nominations may be made from the floor at the April meeting, until such a time as closed by the Presiding Officer.
- c. The election of officers shall be governed by the most recent edition of Roberts' Rules of Order, provided, however, that voting shall be by secret ballot.

SECTION 3. INSTALLATION.

The newly-elected officers shall be installed at the May meeting following elections.

SECTION 4. VACANCIES.

- a. The Presiding Officer may declare vacant the office of any officer or trustee of the Club who shall be absent without good cause from regular Club meetings for three consecutive months.
- b. If such a motion shall receive the affirmative vote of fifty percent of the voting members present and voting at any meeting, the Secretary shall (1) immediately advise the officer involved, by registered mail and or email of the action proposed and (2) give the person the opportunity at

the next regular meeting to inform the membership of the reasons for the repeated absences. (3) If the reasons given are not satisfactory, and upon affirmative vote by seventy five percent of the Voting Members present and voting, the office shall be declared vacant. c. When an office has been declared vacant, or if any office becomes vacant by resignation, death, or other cause, the Club shall nominate a member to fill the vacancy, with election to be held at the next regular meeting. d. The nominations will be published in the MARKSMAN before the election.

ARTICLE VIII – DUTIES OF OFFICERS

SECTION 1. PRESIDENT.

The President shall a. preside at all regular and special meetings, b. enforce a due observance of the Articles of Incorporation and Bylaws of the Club, c. decide all questions of order without debate, d. see that the Bylaws, Rules, and Regulations are respected and obeyed, e. give the deciding vote in case of a tie, f. convene special meetings if he or she deems necessary, g. familiarize him or herself with the Bylaws and all the Rules and Regulations of the Club in order to be able to decide all questions promptly and impartially, h. be ex-officio member of all committees, i. be the seventh member of the Board of Trustees, j. be the chief administrative officer, k. be responsible for all functions and duties not otherwise assigned to the officers and Trustees under these Bylaws, l. appoint the Publisher of the MARKSMAN, and m. arrange, with the approval of the Trustees, to pay the costs of editing, printing, and distribution of the MARKSMAN.

SECTION 2. VICE-PRESIDENT.

The Vice-President shall assist and support the President in his or her duties and shall preside at all meetings in the President's absence.

SECTION 3. SECRETARY.

a. The Secretary shall (1) keep accurate minutes of the regular and special meetings of the Club and to record them, (2) call the roll of officers at the opening of all meetings and note the absentees, (3) carefully preserve all papers and communications, (4) conduct all correspondence of the Club, (5) notify all members whose dues have not been paid, quoting Section 2 of Article V. b. The Secretary's records shall be open at all times for inspection by the President, Vice-President, and Board of Trustees. In the event of the incumbent's resignation, removal, or expiration of term of office, all books, papers, and Club property shall be turned over to the new Secretary, who shall report their condition to the Trustees for appropriate action. c. In the absence of the President and the Vice-President, the Secretary shall select a voting member from those present at any meeting to preside as President pro tem.

SECTION 4. TREASURER.

a. The Treasurer or his or her designated agent shall (1) keep the Club accounts in books provided for that purpose, (2) pay all accounts due, and (3) collect and record all dues and assessments. b. A detailed report of all income and disbursements will be given at each meeting. c. The books shall be open for inspection by the Trustees at all times. d. In the event of the incumbent's resignation, removal, or expiration of term of office, all monies, books, papers, and vouchers in his/her possession shall be turned over to the new Treasurer, who shall report their condition to the Board of Trustees for appropriate action. e. The Treasurer shall be bonded for an amount determined by the Trustees of at least ten-thousand dollars (\$10,000), the cost of which will be paid by the Club.

SECTION 5. TRUSTEES.

a. The Trustees shall (1) be custodian of all the properties of the Club, (2) conduct an annual inventory of all Club property valued in excess of an amount designated by the Trustees at the beginning of each fiscal year, (3) report all shortages at the Trustees meeting following completion of the inventory. b. A majority of the Trustees shall (1) act as agents of the TWELFTH PRECINCT PISTOL CLUB, INC., in all financial or business transactions (in excess of \$25) between the Club and all other institutions and individuals, and (2) designate the financial institutions in which the Treasurer shall keep monies belonging to the Club. c. All actions of the Board of Trustees may be amended, revised, or changed by a vote of two-thirds of the Voting Members. d. All standing committees shall be supervised by an elected Trustee.

ARTICLE IX – DUTIES OF COMMITTEES

SECTION 1. COMMITTEE SUPERVISION.

Each committee shall be supervised by an elected Trustee.

SECTION 2. MEMBERSHIP COMMITTEE.

The Membership Committee shall consist of three members who will investigate and report on all applications for membership.

SECTION 3. BYLAWS AND LEGISLATIVE & COMMUNITY RELATIONS COMMITTEE.

a. The Bylaws, Legislative & Community Relations -Committee shall consist of three members, including the Secretary, who will i. review and codify all the amendments and changes that may have been made in the Bylaws;ii. keep informed of local, state, and national legislative activity in respect to firearms and weapons legislation. iii. inform the membership of the status of such legislative activity with appropriate recommendations for action by members of the Club, and

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iv. act as necessary and desirable on behalf of the Club to improve and maintain the good relationship between the Club and the community.

~~4.~~

b. b. At the end of each fiscal year, a copy of all changes shall be sent to allmembers.

SECTION 4. BUILDING AND GROUNDS COMMITTEE.

The Building and Grounds Committee shall consist of three members who shall

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a. superintend the construction, maintenance, protection, use, preservation, and care of all Club grounds, buildings, b. issue hunting permits to members meeting the requirements of Article III, Section 2., and c. perform other services for the general benefit of the Club members.

SECTION 5. PISTOL RANGE COMMITTEE.

The Pistol Range Committee shall consist of the Pistol Range Officer and two members who shall a. superintend the design, improvement, operation, maintenance, and care of the pistol ranges, either outdoor or indoor and b. manage the year-round pistol shooting program at the Club ranges and at other matches.

SECTION 6. ARCHERY RANGE COMMITTEE.

The Archery Range Committee shall consist of the Archery Officer and two members who shall . superintend the operation and maintenance care of the Archery Ranges, either indoor or outdoor, and b. manage the year-round archery program at the Club ranges and at other matches.

SECTION 7. LEGISLATIVE & COMMUNITY RELATIONS COMMITTEE.

The Legislative and Community Relations Committee shall consist of three members who shall a. keep informed of local, state, and national legislative activity in respect to firearms and weapons legislation, b. inform the membership of the status of such legislative activity with appropriate recommendations for action by members of the Club, and c. act as necessary and desirable on behalf of the Club to improve and maintain the good relationship between the Club and the community.

SECTION 8. FINANCIAL AND LEGAL COMMITTEE.

The Financial and Legal Committee shall consist of two Trustees who will oversee the operation of the fund and render legal advice that is needed for the good of the organization, and will suggest and recommend to the other Trustees, for their approval, concerning disbursement of funds for the membership.

ARTICLE X – MEETINGS

SECTION 1. MEETINGS.

a. All regular and special membership meetings shall be at the call of the President who shall direct the Secretary to send an announcement of each meeting to all members. Such notice may be published in the *MARKSMAN*. The announcement of each meeting shall be mailed, or e-mailed to every member at least seven days prior to the date of the meeting and it shall state the time, place, and items for the meeting. b. Should any member or group of members wish to introduce an item of new business or revive an item of unfinished business that would alter the character or objectives or substantially affect the financial structure or condition of the Club, he or she shall

(1) notify the President or Secretary sufficiently in advance so that notification of the membership can be made in the next issue of the *MARKSMAN*.

(2) If this requirement is not met, the President shall declare the proponents out of order, provided, however, that if a motion is made for unanimous consent to consider the proposed item of new business or unfinished business at the regular meeting and such motion receives unanimous consent of the Voting Members in attendance, the proposed item will be considered.

c. A proposal to sell or transfer any interest in real estate may be made at any regular meeting, must be published in the *MARKSMAN*, and must be voted on at the next regular meeting. A two thirds majority of the Voting Members present and voting is required for the proposal to pass.

d. Should any member or group of members refuse to comply with the rulings of the Presiding Officer concerning the conduct of the meeting or the items to be considered, the Presiding Officer shall declare the meeting adjourned. If the Presiding Officer should fail for any reason to declare the meeting adjourned when one or more members refuse to comply with the Presiding Officer's rulings, then (1) the meeting shall be automatically adjourned by the action of the Bylaws and (2) any action thereafter, by way of motion, nomination, vote, or otherwise, shall be void and of no effect.

e. All proposals shall be reduced to writing by the introducing or sponsoring member, and shall be read before the membership prior to being discussed.

f. Whenever a proposal shall be offered, its introduction shall, if objected to, be postponed until the next regular meeting upon affirmative vote of the Voting Members present and voting.

g. No proposal shall be acted upon until it shall have been once read, after which it may, on motion, be referred to an appropriate committee. The provisions of the preceding paragraphs (d), (e), and (f) shall become effective only upon the point being raised from the floor. All proposals appropriating sums in excess \$25 shall, without debate, be referred to the Trustees.

h. When a member desires to speak, he or she shall rise and address the Presiding Officer, and shall not proceed until duly recognized. No member shall interrupt another member in debate without his or her consent, such consent to be obtained from the Presiding Officer.

SECTION 2. REGULAR MEMBERSHIP MEETINGS.

a. All regular and special membership meetings shall be at the call of the President who shall direct the Secretary to send an announcement of each meeting to all members. Such notice may be published in the *MARKSMAN*. The announcement of each meeting shall be mailed, or e-mailed to every member at least seven days prior to the date of the meeting and it shall state the time, place, and items for the meeting. Membership meetings canceled due to inclement weather (based on Anne Arundel County public school closure) will automatically be held the following Monday.

- b. Not less than twenty percent of the Voting Membership of the Club shall constitute a quorum for the transaction of business.
- c. A question as to the presence of a quorum shall be raised only on the presentation, discussion, or debate of a proposal, proposed amendment, or resolution which shall alter the character or objectives or substantially affect the financial structure or condition of the Club. The Presiding Officer shall direct the Secretary to determine the presence of a quorum without debate.
- d. The failure of a quorum shall not prevent the presentation, discussion, debate, or conclusion of other Club business.

SECTION 3. SPECIAL MEMBERSHIP MEETINGS.

- a. Special Membership meetings may be called (1) at any time by order of the President, or (2) upon written petition of ten percent of the Voting Membership of the Club, delivered to the President.
- b. The Secretary shall notify the membership by first class mail or by email of the time and place of the special meeting.
- c. The notice of this meeting shall state the topics to be discussed and shall be mailed within 48 hours after the Secretary receives the President's order for the meeting or the members' petition, and shall give the membership not less than seven days' notice from the time of mailing of the notice.

ARTICLE XI – DISCUSSIONS

No subject of partisan or sectarian nature shall be introduced or tolerated by this Club.

ARTICLE XII – OFFICIAL PUBLICATION

The *MARKSMAN* shall be the official publication of the *TWELFTH PRECINCT PISTOL CLUB, INC.* It shall be published monthly and distributed to all members of the Club.

ARTICLE XIII – AMENDMENTS & PARLIAMENTARY STANDARDS

SECTION 1. AMENDMENTS.

- a. Amendments to these Bylaws may be proposed at any regular meeting of the Club, but
 - (1) such amendment shall not be acted upon for at least four weeks, and only
 - (2) after notice to all members by the Secretary.
 - (3) Publication in the *MARKSMAN* shall constitute compliance with this requirement.
- b. Thereafter, such proposed amendments may be adopted by a two-thirds vote of the Voting Members present and voting.

SECTION 2. PARLIAMENTARY STANDARDS.

The proceeding of this Club shall be governed by the most recent edition of Roberts' Rules of Order, except that the order of business during meetings of this Club shall be as follows:

1. Calling the Meeting to Order. The members shall recite the Pledge of Allegiance immediately after the call to order and preceding the roll call of the Club officers.
2. Roll Call of Officers.
3. Reading of the Minutes of the Last Preceding Regular or Special Meeting.
4. Report of the Treasurer.
5. Report of Committees.
6. Report of Officers.
7. Unfinished Business.
8. New Business.
9. Good of the Organization.
10. Adjournment.

It being the will of the TWELFTH PRECINCT PISTOL CLUB, INC., that the Bylaws be updated and amended, and accordingly it has been done this 18th day of May 2016.

Appendix A – RULES FOR FIREARMS SAFETY

Safety in the use of firearms is more a matter of training than a problem of laying down a dozen or so rules. Safe handling of firearms is acquired by long experience. The veteran grows more cautious the longer he/she is associated with firearms, realizing just how dangerous they can be when handled carelessly. The beginner is more apt to handle a firearm in an improper, if not to say, dangerous, manner. Because of lack of experience, the beginner does not realize how careful he/she must be. To say, "I didn't know it was loaded", or "I'm sorry", will not remedy damage done. Manufacturers have done their part to make arms safe, and we must do ours.

1. If a revolver or pistol is handed to you, or you pick one up, examine it to see if it is loaded.
2. Never handle, point, or look over the sights of any firearm handed to you without first opening it to be sure it is not loaded.
3. In handing a firearm to someone, see that it is unloaded and uncocked and be sure the muzzle is not pointing at anyone.
4. In unloading a pistol, or clearing a jam in it, always first remove the magazine and then draw the slide back and lock it.
5. Before firing, always inspect the inside of the barrel to be sure there is no obstruction.
6. Never carry a loaded firearm to the firing point or from one firing point to another firing point.
7. Never load, or cock any firearm until you are at the firing point, facing the target, and ready to shoot.
8. When leaving the firing point, comply with the command "Slides back, cylinders out, guns on the (table) bench or in the box, and empty chamber indicators in place!"
9. Never point a firearm (loaded or unloaded) at anyone you do not want to shoot.
10. Never place your finger on the trigger until you are in firing position and ready to shoot.
11. Never talk to a shooter who is on the firing point until he/she has finished firing and has stepped away.
12. Never turn around while you are on the firing point without first unloading your firearm and laying it down pointed toward the target.

THE FUNDAMENTAL NRA RULES FOR SAFE GUN HANDLING

ALWAYS keep the gun pointed in a safe direction.

ALWAYS keep your finger off the trigger until ready to shoot.

ALWAYS keep the gun unloaded until ready to use.

Appendix B – 12TH PRECINCT PISTOL RANGE RULES

[Revised May 18, 2016]

1. Safety is paramount at the Twelfth Precinct. All members and their guests are expected to observe the range/safety rules and shooting hours at all times, without exception. If there is a question regarding range rules or safety issues, please contact a member of the Board of Directors for clarification.

2. Guests must be accompanied by the host Club Member. Hosts are responsible for the proper and safe conduct of their guests and adherence to all Club rules and regulations.

3. Violation of any range safety rule may result in expulsion from the property and review by the Twelfth Precinct Board of Directors, which may result in the loss of membership and/or visitation privileges.

4. RANGE SHOOTING HOURS are **Monday – Friday 8:00 AM – 9:30 PM, & Saturday and Sunday 9:00 AM – 9:30 PM.**

5. Hearing and eye protection must be worn by all shooters. Hearing protection must be worn by all individuals on the range. Empty chamber indicators are required for all firearms.

6. When no range safety officer is present, the shooters must agree among themselves who will act as the range officer and announce whether the firing line is **“SAFE” or “HOT.”**

7. When the line is **“SAFE” or “Clear”**: all firearms must be unloaded with the magazine removed and in a closed case or box, a closed holster or on the bench, the muzzle facing downrange, with the action or cylinder open and an Empty Chamber Indicator in the breech or chamber. No firearms are allowed forward of the firing line for any reason. There is no handling of firearms for any reason while the line is **SAFE.**

8. When the target area is clear and all shooters are accounted for and behind the bench, the line may be declared **“HOT.”** You may handle, load and shoot firearms.

9. Basic firearm safety states that all firearms should be considered loaded at all times. Therefore, keep the muzzle pointed downrange at all times.

10. The command **“CEASE FIRE!!”** may be called by any person present who witnesses or observes an unsafe act or condition. Upon hearing **“CEASE FIRE”**, immediately stop shooting and make the line **“SAFE”**. Step away from the line until the range officer declares the line **HOT** or gives other instructions.

11. All shooters under the age of 21 **MUST** be accompanied on the line by an adult Club Member. With the exception of organized events, a maximum ratio of 1 non-firing adult to 3 firing minors should be maintained. Adults must be actively engaged in monitoring the minors at all times.

12. *Only the following firearms are approved for use on the lower pistol range:*

- a) Black powder pistols
- b) .22 Rim-fire pistols and rifles
- c) Center fire pistols in traditional pistol calibers
- d) Center fire rifles (carbines) firing traditional pistol calibers

13. *Prohibited firearms on the ranges and anywhere on club property:*

- a) Center fire calibers more powerful than .44 magnum
- b) Center fire rifles or pistols firing rifle calibers (223 etc.).

14. Only paper targets attached to cardboard backers and placed in the metal frames provided at 25 and 50 yards are allowed on positions 7 through 48.

15. Paper targets attached to approved wood target frames utilizing the PVC ground pipes at fixed distances or approved free standing wood target frames that may be placed at any distance, may be used at positions 1 thru 6. Other targets such as metal reset, spinner and silhouette may be used at positions 1 thru 6 for special events, training and target practice once they have received approval of the board. These targets should only be used with the caliber for which they are designed and no closer to the firing line than 25 yards. The proper stand or support for these targets must be supplied by the user and removed from the range after use.

16. No targets, cardboard, paper or any other targets are to be stapled or attached in any manner to the wood baffle or center wood barrier wall. No targets are to be placed in front of or on the barrier wall on positions 7 thru 48.

17. Using bottles, cans or any other objects as targets is **never permitted anywhere** on Club property.

18. The use of tracer, armor piercing, steel core or any type of incendiary or explosive ammunition or target is strictly prohibited.

19. All firing should be deliberate and controlled. Full automatic fire, actual and/or simulated, with or without using an aftermarket device, "ripping" a magazine or any other uncontrolled fire is not permitted.

20. Cross firing is not permitted. Shooters may only fire at the target or array of targets directly downrange from their firing point.

21. Fast draw shooting or an individual drawing, holding or firing more than one firearm at a time is not permitted. Deliberate draw and barricade shooting is only permitted on positions 1 through 4. Shooters must provide their own barricades and remove them from Club property when they are finished.

22. No firearm may be carried as a sidearm on Club property except by law enforcement officers on duty.

23. Limited sight-in of muzzle loading rifles is allowed only at stations 1 thru 6 one month prior to and during the Maryland deer hunting season in which these guns may be used. Time of use is limited to: **10:00 AM to 6:00 PM Monday through Saturday** and **12:00 PM to 6:00 PM Sunday**. Sight-in is limited to 5 rounds per sight-in session.

24. The sound booth is to be for used shotgun (slug gun) sight-in one month prior to and during the Maryland deer hunting season in which these gun may be used. ONLY single slug ammunition is to be used for sighting. Patterning used multiple projectile ammo is not allowed. Only Club Members are allowed to use the sound booth shotgun sighting. Sight-in is limited to 5 rounds per session. The hours are the same as for muzzle loaders as mentioned above..

25. Except as above, shotguns are strictly prohibited from the range. Shotguns and muzzle loading rifles may be used on the Club property only during the appropriate hunting season and only by **CLUB MEMBERS WITH HUNTING PERMISSION**.

26. Alcoholic beverages or drugs (prescription or illegal) that cause physical or mental impairment are strictly prohibited on the range. Individuals deemed to be under the influence of such substances will be denied admittance to the range and may be removed from the property.

**IMPORTANT NOTICE - NO RIFLES • NO RIFLE CALIBER PISTOLS
NO SHOTGUNS • NO PISTOL CALIBER RIFLES • NO CENTERFIRE RIFLES
On Pistol Range At Any time - PISTOLS & 22 RIMFIRE RIFLES ONLY**

Appendix C – FIELD ARCHERS SAFETY CODE

1. Always call “timber” before starting to shoot as warning to others who may not have cleared the shooting line or target area.
2. Always leave one member of your party standing in front of the target while you are looking for lost arrows as warning to others following on course; if alone, leave your bow.
3. Never release an arrow when you cannot see where it will land; never “flight shoot” an arrow in the woods. Never shoot straight up.
4. Never shoot a broken arrow. Inspect each arrow carefully as you retrieve it.
5. Always have your arrows marked with your name and address.
6. Remember at all times that a bow and arrow is a deadly weapon, as dangerous as a gun in the hands of an irresponsible person.
7. Never attempt to demonstrate your skill by using a person as a target, or by permitting another to hold the object at which you shoot.
8. Never brace another’s bow without his permission, and never draw it under any circumstance.
9. Protect your sport by being careful and sure when you shoot.
10. Remember to always use “common sense and courtesy”.

12TH Precinct Broadhead Arrow Policy

Shooting broadhead arrows at any Club target is strictly forbidden. Archers are permitted to shoot broadheads at their own personal targets, which they must remove from club premises upon the completion of their day’s shoot.

